**PROGRESS REPORT/ANNUAL REPORT FOR PhD CANDIDATES AT NORWEGIAN SCHOOL OF SPORT SCIENCES (NIH)**

The form is approved by KFU on September 2018, revised August 2019  
 and replaces the previous form for annual reporting

The report should be sent to KFU/Gro Styrmo and the department leader by **September 1**

The department leader submits part 9 of the report to KFU/Gro Styrmo by **September 15**

**1. Personal Information Use this section for comments & in-depth information**

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| --- | --- |
| Name: |  |
| Institutional Affiliation:  Norwegian School of Sport Sciences (NIH)  External institution: which? |  |
| Department at NIH: |  |
| Affiliation:  3 years without employment  4 years with 25% employment  Other affiliation |  |
| Date of appointment in fellowship position:   Year, month, date |  |
| End date of fellowship position:  Year, month, date |  |
| When were you accepted into the PhD program?   Year, month date |  |
| Source of funding:  Salary: (NIH, external?)  Project funding: NIH External:  Describe |  |
| Name main supervisor: |  |
| Name co-main supervisor: |  |

**2. PhD Project progression Use this section for comments & in-depth information**

|  |  |
| --- | --- |
| Project title: |  |
| Thesis Format:   Research papers?   Monograph? |  |
| What parts of the dissertation have you been working on in the past year? |  |
| Do you follow the schedule for your PhD project?  If no, explain |  |
| Have important changes in project description/key issues been made during the last year with consequences for your progress in the work with the PhD project?  If yes, describe and explain |  |
| Have important methodological changes in the past year been made with consequences for your progress in the work of the PhD project?   If yes, describe and explain |  |
| Have there been other changes in framework conditions for the PhD project in the last year with possible consequences for your progress in your PhD work?   If yes, describe what and with what consequences |  |

**3. Required coursework   
in the PhD program Use this section for comments & in-depth information**

|  |  |
| --- | --- |
| Completed courses of the required coursework:   Schedule for completion of any remaining courses/courses: |  |
| Deviations in relation to the planned completion of the required coursework:  Delays:   Changes:   Cause of discrepancy: |  |
| Scheduled termination according to the PhD plan:   Year and month |  |

**4. Supervision Use this section for comments & in-depth information**

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| --- | --- |
| **How satisfied are you with the frequency of contact with your supervisors?**   On the following scale:  *very satisfied, satisfied, partially satisfied, partly dissatisfied, dissatisfied, very dissatisfied*  **How satisfied are you with the quality of the guidance you receive from your supervisors?**    On the following scale:  *very satisfied, satisfied, partially satisfied, partly dissatisfied, dissatisfied, very dissatisfied*  What works especially well in the supervision relationship?   Elaborate  What may possibly not work as well?   Elaborate  **How satisfied are you overall with the supervision?** On the following scale:  *very satisfied, satisfied, partially satisfied, partly dissatisfied, dissatisfied, very dissatisfied* |  |
| **What do you consider reasonable time for feedback on manuscripts from your supervisors?**  Describe  **To what extent do you agree or disagree that you receive feedback from your supervisors on your draft/ manuscript within a reasonable time?**  On the following scale: *strongly agree, agree, partially agree, neither agree nor disagree partially agree, disagree, strongly disagree*  Do you have other comments related to supervision.  Professional? Socially? |  |

**5. Teaching, supervision, other   
tasks besides PhD work Use this section for comments & in-depth information**

|  |  |
| --- | --- |
| What kind of work have you done since the last reporting?  Teaching, supervision, lab work, seminar work, other? |  |
| Would you say the work tasks you have been responsible for are well organized by your department?  *Yes, no, don't know* |  |
| Would you say that the work you have been responsible for is relevant to you as part of your PhD education?  On the following scale:  v*ery relevant, relevant, partly relevant, partly irrelevant, irrelevant, very irrelevant* |  |
| What has worked well in connection with these tasks?  What might not have worked as well?  Can you point out any particular challenges associated with completing the tasks? |  |

**6. Stay abroad Use this section for comments & in-depth information**

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| --- | --- |
| Have you been abroad during the last year as part of your PhD project?  If yes, where did you go and for how long did you stay?  If no, are you planning such a stay?  If no, explain |  |

**7. Presentations at**

**international conferences Use this section for comments & in-depth information**

|  |  |
| --- | --- |
| During the past year have you attended international conferences with your own presentations?  If yes, what conferences?  If no, do you plan to attend?  If no, explain |  |

**8. Complementary comments Use this section for commenting and in-depth information**

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| --- | --- |
| Other things you would like to report - problems, suggestions, etc. |  |

**Thank you for the report!**

**Date Candidate's signature**

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**9. Fylles ut av seksjonsleder:**

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| Er det gjennomført medarbeider-/oppfølgingssamtale?  Ditt oppsummerte inntrykk av kandidatens phd løp så langt med basis i årsrapporten og eventuelt gjennomført medarbeider/ oppfølgingssamtale:   * Arbeidsinnsats? * Motivasjon? * Framdrift? * Avvik fra opprinnelig prosjektplan? * Uforutsette hendelser * Kandidatens arbeid med gjennomføring av opplæringsdelen? * I rute med hensyn på ferdigstilling av phd løp ifølge oppsatt tidsplan?   Ser du behov for tiltak fra seksjonens side?  Eventuelle andre kommentarer? |  |

**Dato Seksjonsleders underskrift**

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