

Mailtekst på engelsk for seksjonsledere ved forespørsel til mulige komitemedlemmer om å sitte i bedømmelseskomite for Phd avhandlinger ved Norges idrettshøgskole

(tenkt til hjelp ved direkte innsetting i en henvendelse på e-post)

Dear

I'm contacting you to ask if you are willing to sit as an external member in the assessment of (name of candidate)

The title of the the PhD thesis is (title of PhD thesis).....

The candidate has handed in his/her thesis /is expected to hand in his/her thesis by..... (date).

The committee has three months for its assessment work.

The candidate's supervisor has (have) been

1.(main supervisor)

2.(co-supervisor)

Your task as a member of the committee involves assessing whether the work can be found worthy to be presented for the degree of Philosophiae Doctor (PhD) in Sports Science and to participate as an opponent in a public trial lecture and a disputation, if the thesis is worthy of such a defence. The evaluation committee consists of two external members and one internal member from The Norwegian School of Sport Sciences who acts as the committee's chairperson. Your expertise is highly valued. We trust that you have the opportunity and desire to accept this invitation.

As with all such occasions, the rules of impartiality apply and we therefore ask you to confirm your impartiality via the checklist below (please tick as appropriate to the left):

<input type="checkbox"/>	I do not have a family relation to the doctoral candidate
<input type="checkbox"/>	I have not had a role as supervisor for the doctoral candidate in connection with the candidate's work with the PhD thesis
<input type="checkbox"/>	I have no joint publications with the candidate
<input type="checkbox"/>	I have not contributed to the candidate's PhD thesis
<input type="checkbox"/>	The candidate is not in a collaborative working relation with me, and I have in no way contributed to the employment for the candidate in which I myself am involved, or in any way have had managerial responsibility for the candidate in an employment position
<input type="checkbox"/>	I have not had any joint publications with the candidate's supervisor(s) during the past three years
<input type="checkbox"/>	I am not involved in any joint academic/research activities, such as applications or ongoing joint research projects with the candidate and/or the supervisor(s)

Sincerely.....